BOROUGH OF SOUTH PLAINFIELD
2480 Plainfield Avenue
South Plainfield, New Jersey

NOTICE:

Please be advised that the Zoning Board of Adjustment of the Borough of South Plainfield will hold their regularly scheduled meeting on Tuesday, June 2, 2020 at 7:00 p.m. at Borough Hall located at 2480 Plainfield Avenue, South Plainfield, NJ. Pursuant to the provisions of N.J.S.A. 10:4-8(b), this meeting will be held by means of the use of electronic communications equipment whereby formal action by the Zoning Board of Adjustment will take place. Due to the COVID-19 pandemic, no members of the public shall be permitted to physically attend the meeting. The Borough is using this format in an effort to mitigate the chance of exposure to COVID-19 as part of the Borough's ongoing effort to slow the rate of transmission. The public is invited to attend the meeting electronically by following the below instructions:

1. Open a Web Browser: Internet Explorer, Microsoft Edge or Chrome.

2. IPAD must have IOS 10.0 or better.

3. Type in the following. **https:\\meetingsamer.webex.com**, press enter.

4. You can join the meeting by entering the code, **(126 660 2524).** Press Enter.

5. Click the arrow at the end of the join meeting box.

6. You can join the meeting or download the desktop application.

7. After joining, you will see the call-in box.

8. Please call the number listed with the access code.

9. 1-408-418-9388

10. Access Code 126 660 2524 followed by #

11. Enter Attendee ID which is 126 660 2524

12. By downloading the desktop app, you will have the option to virtually raise your hand only at such time the Chairman opens the floor for public comment.

13. Choose use desktop app or web app.

14. If you choose web app, click on Join Meeting. The next screen will ask for your name and email address. Please enter the information and press Next.

15. Press Skip if you do not want to check out the Audio & Video preview window.

16. Click on Join Meeting.

17. You can close this dialogue box.

18. You will see the meeting video show up.

19. If you wish to ask a question you must download the **desktop app!** Go back to step #3 and start over. Follow instructions listed.

20. At the appropriate time the Chairman will notify you by chat or over the phone that the floor is open for public comment.

21. If you choose the desktop app you will see the download button in the center of the screen.

22. Please click on it to download the free software.

23. Run the free software install.

24. You will be asked to sign in, click on use as guest press enter.

25. On the window that opens, put in the meeting ID.

26. ID is (**126 660 2524**), press enter.

27. Click on the green button, Join.

28. Click on green button, Join Meeting.

29. This brings you to the meeting room.

30. When finished with the meeting just hit the red "x" and choose exit meeting and you will be logged out.