

BOROUGH OF SOUTH PLAINFIELD
2025 REORGANIZATION MEETING AGENDA
JANUARY 6, 2025, 7:00 P.M.
BOROUGH HALL

(Virtual Webex Code to Join: 126 663 1990 - instructions located on Borough website where agendas are located)

PUBLIC COMMENTS – *Pursuant to Article IV, Section 2 of the By-Laws, “the presiding officer shall limit such discussion to not more than a three-minute duration”*

1. Call to order of the 2024 Council by Mayor Anesh in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6.
 2. Roll Call of the 2024 Governing Body by Municipal Clerk
 3. Pledge of Allegiance
 4. Invocation
 5. Oath of Office administered to newly reelected Councilman Robert Bengivenga Jr. by the Honorable Superior Court Judge, Robert J. Jones Jr.
 6. Oath of Office administered to newly reelected Councilman Joseph Wolak by the Honorable Superior Court Judge, Robert J. Jones Jr.
 7. Adjourn the 2024 Council
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JANUARY 6, 2025
2024 BOROUGH COUNCIL

1. Call to order of the 2025 Council by Mayor Anesh in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6. Public Comments *pursuant to Article IV, Section 2 of the By-Laws, “the presiding officer shall limit such discussion to not more than a three-minute duration.*
2. Roll Call of the 2025 Governing Body by Municipal Clerk.
3. **RZ# 25-01** Authorizing appointment of Borough Attorney for 2025: DiFrancesco, Bateman, Kunzman, Davis, Lehrer, Flaum P.C.
4. **RZ# 25-02** Nomination and authorizing appointment of the 2025 Council President.

Oath of Office to be administered by the Honorable Superior Court Judge, Robert J. Jones Jr.

5. 2025 Council Committee Assignments by Council President

6. **ORDINANCE – FIRST READING BY TITLE** – Mayor Anesh sets the public hearing for January 21, 2025 at 7 p.m.

2335 AN ORDINANCE AMENDING ORDINANCE 2304 THAT PROVIDES FOR THE COMPENSATION OF EMPLOYEES OF THE BOROUGH OF SOUTH PLAINFIELD AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEARS 2024 THROUGH 2028 FOR NON-UNION PROFESSIONALS & GOVERNING BODY

7. RZ# 25-03 MAYORAL APPOINTMENTS- (NO VOTE NEEDED FOR MAYOR APPOINTMENTS)

BOARD	POSITION	NEW TERM TO EXPIRE	2025 APPOINTMENT
Human Relations Committee	Council Liaison	Annual 12/31/25	Melanie Mott
Housing & Community Development (CDBG)	Mayor's Rep	Annual 12/31/25	Melanie Mott
Library Board	Mayor's Rep	Annual 12/31/25	Raymond Rusnak
Planning Board	Class II	Annual 12/31/25	Joe Abbruzzese
Planning Board	Alternate II	2 yr staggered 12/31/26	Roberto Sayers
Planning Board	Class IV	4 yr 12/31/28	Gerry Butrico
Planning Board	Class IV	4 yr 12/31/28	Suzanne Lepore
Recreation Commission	Council Liaison	Annual 12/31/25	Christine Faustini
Recreation Commission	Member	5 yr 12/31/29	Salvatore Severini
Recreation Commission	Member	5 yr 12/31/29	William Cochrane
Office on Aging Advisory Board	Council Liaison	Annual 12/31/25	Christine Faustini
Middlesex County TCC	Mayor's Rep	Annual 12/31/25	Joseph Wolak
Public Celebrations	Council Liaison	Annual 12/31/25	Christine Faustini

8. RZ# 25-04 COUNCIL APPOINTMENTS

BOARD	POSITION	NEW TERM TO EXPIRE	2025 APPOINTMENT
Affordable Housing	Council Liaison	Annual 12/31/25	Derryck White
Affordable Housing	Member	4 yr 12/31/28	Scott Miller
Business Advisory Group	Council Liaison	Annual 12/31/25	Derryck White
Business Advisory Group	Zoning Officer	Annual 12/31/25	Richard Wolff
Business Advisory Group	Engineer	Annual 12/31/25	Len Miller
Business Advisory Group	Member	3 yr 12/31/27	Debra Anne Leporino
Business Advisory Group	Member	3 yr 12/31/27	Matheus Sousa
Greenbrook Flood Control Comm.	Alternate II Engineer	Annual 12/31/25	Len Miller
Greenbrook Flood Control Comm.	Member	Annual 12/31/25	Paul Zawacki
Greenbrook Flood Control Comm.	Class III	Annual 12/31/25	Pete Smith
Greenbrook Flood Control Comm.	Alternate I	Annual 12/31/25	John Ferguson
Housing & Community Development (CDBG)	Council Rep.	Annual 12/31/25	Christine Faustini
Office on Aging Advisory Board	Senior Center Rep.	Annual 12/31/25	Tree Olano

Office on Aging Advisory Board	Member	3 yr 12/31/27	Alfred Lepore
Office on Aging Advisory Board	Member	3 yr 12/31/27	Francine Sweeney
Planning Board	Class III	Annual 12/31/25	Pete Smith
Shared Services Committee	Council Liaison	Annual 12/31/25	Christine Faustini
Shared Services Committee	Council Liaison	Annual 12/31/25	Melanie Mott
Shared Services Committee	Council Liaison	Annual 12/31/25	Rob Bengivenga Jr.

9. **RZ# 25-05 MAYORAL APPOINTMENT WITH ADVICE AND CONSENT OF COUNCIL**

BOARD	POSITION	NEW TERM TO EXPIRE	2025 APPOINTMENT
Construction Board of Appeals	Alternate-Construction	3 yr 12/31/26	George Delucca
Cultural Arts Committee	Council Liaison	Annual 12/31/25	Christine Faustini
Cultural Arts Committee	Member	3 yr 12/31/27	Diane Pender
Cultural Arts Committee	Member	3 yr 12/31/27	Joan O'Brien
Cultural Arts Committee	Member	3 yr 12/31/27	Karen Casaliggi
Environmental Advisory Committee	Council Liaison	Annual 12/31/25	Pete Smith
Environmental Advisory Committee	Member	3 yr 12/31/27	Genevieve Helbo
Health Advisory Board	Council Liaison	Annual 12/31/25	Pete Smith
Health Advisory Board	Member	3 yr 12/31/27	Diane Stayvas
Health Advisory Board	Member	3 yr 12/31/27	Christine Lee
Housing & Community Develp.	Member	3 yr 12/31/26	Oliva Leach
Library Board	Member	5 yr 12/31/29	Anne Marie Stoeckel
Library Board	Member	5 yr 12/31/29	Cheryl Nagel-Smiley
Library Board	Member	5 yr 12/31/29	Carol Christatos
Mayors Wellness	Sr Center Rep	Annual 12/31/25	Tree Olano
Mayor's Wellness	Member	4 yr 12/31/28	Olivia Leach
Property Board of Appeals	Member	4 yr 12/31/28	John "Jack" Kirchner
Public Celebrations	Member	3 yr 12/31/27	Gina D'Urso
Public Celebrations	Member	3 yr 12/31/27	Kelly Daley
Public Celebrations	Member	3 yr 12/31/27	Rachel Henderson

Traffic Safety Advisory Board.	DPW Rep.	Annual 12/31/25	Len Miller
Traffic Safety Advisory Board.	Council Liaison	Annual 12/31/25	Joe Wolak
Traffic Safety Advisory Board	Member	3 yr 12/31/27	Anthony Barbara
Traffic Safety Advisory Board	Member	3 yr 12/31/27	Cathy Feeney
Traffic Safety Advisory Board	Member	3 yr 12/31/27	Sal Esposito
Youth Guidance Council	Council Liaison for Recreation	Annual 12/31/25	Christine Faustini
Youth Guidance Council	Police Member	Annual 12/31/25	Rob Bengivenga Jr.
Zoning Board of Adjustment	Alternate I	2 yr Staggered 12/31/26	Scott Miller

10. PROFESSIONAL SERVICE CONTRACT RESOLUTIONS - One Year Term

- 25-06 Authorizing appointment of Borough Prosecutors- **Maleski, Eisenhot, Zielinski & Belizaire & Associates**
- 25-07 Authorizing appointment of Public Defender - **Edward Santoro Esq.**
- 25-08 Authorizing appointment of Borough Auditor - **Suplee, Clooney & Co**
- 25-09 Authorizing appointment of Borough Appraisers - **Sterling DiSanto and Associates and Sockler Realty Services Group Inc.**
- 25-10 Authorizing appointment of Condemnation Counsel - **DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.**
- ~~25-11 Authorizing appointment of Conflict Condemnation Attorney~~ **~~No proposal submitted~~**
- ~~25-12 Authorizing appointment of Conflict Municipal Attorney~~ **~~No proposal submitted~~**
- 25-13 Authorizing appointment of Redevelopment Attorney- **DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.**
- 25-14 Authorizing appointment of Conflict Redevelopment Attorney- **McManimon, Scotland, Baumann LLC**
- 25-15 Authorizing appointment of Borough Bond Counsel - **McManimon, Scotland, Baumann LLC**
- 25-16 Authorizing appointment of Insurance Broker/Risk Manager - **Acrisure**
- 25-17 Authorizing appointment of Borough Consultant Engineer - **T & M Associates and Najarian Associates**
- 25-18 Authorizing appointment of Special Project Engineers- **T & M Associates and Najarian Associates, and Morgan Engineering**
- 25-19 Authorizing appointment of Environmental Engineer - **Najarian Associates & Environmental Resolutions**
- 25-20 Authorizing appointment of Tax Appeal Attorney- **DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.**

- 25-21 Authorizing appointment of Conflict Tax Appeal Attorney- **PRB Attorneys at Law**
- 25-22 Authorizing appointment of Labor Attorney - **PRB Attorneys at Law**
- 25-23 Authorizing appointment of Conflict Labor Attorney- **DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.**

11. RESOLUTIONS

- 25-24 Authorizing appointment of Tax Search Officer – Kim Clifford
- 25-25 Authorizing appointment of Public Agency Compliance Officer – Amy Antonides
- 25-26 Authorizing the Rules of Order and By-Laws for the Borough of South Plainfield
- 25-27 Authorizing the Check Signers for the Borough of South Plainfield – Mayor, Clerk & CFO
- 25-28 Authorizing the 2025 Official Newspapers
- 25-29 Authorizing the 2025 Employee Holidays for the Borough of South Plainfield
- 25-30 Authorizing the Fix Rates of Interest on Taxes and Sewers in the Borough of South Plainfield
- 25-31 Authorizing the 2025 Agenda and Public Meeting Schedule of the Borough Council
- 25-32 Authorizing the 2025 Cash Management Plan for the Borough of South Plainfield
- 25-33 Authorizing the Mayor and/or the Administrator and/or the Municipal Clerk to be the official signer on all Borough documents
- 25-34 Authorizing the Municipal Clerk to administer all Motor Vehicle Sale, Amusement, Laundromat, Junkyard, Wreckers, Limousine, Hotels, Vacant Property Registrations and Clothing Bin Permits for the year 2025 contingent that applicants have met all State and Borough requirements and all fees have been paid
- 25-35 Authorizing practices and procedures for Borough Officials of the Borough of South Plainfield in the County of Middlesex, State of New Jersey
- 25-36 Authorizing the approval of Block Party requests for the 2025 calendar year contingent upon applicants having obtained approvals from the Police, Fire, and DPW Departments
- 25-37 Authorizing approval to waive certain permit fees for the 2025 calendar year for South Plainfield municipal or charitable organizations
- 25-38 Authorizing the appointment of Doctors Express Urgent Care and Concentra of South Plainfield as the Borough Physicians for the 2025 calendar year
- 25-39 Authorizing the Municipal Clerk to administer all Games of Chance Licenses for the year 2025 contingent that applicants have met all State and Borough requirements, and all fees have been paid
- 25-40 Authorizing the use of various cooperatives in the state of New Jersey for purchasing purposes
- 25-41 Authorizing third party payroll disbursements and appointing Glenn Cullen as payroll approval officer
- 25-42 Authorizing custodians of petty cash and change funds for the 2025 year

- 25-43 Authorizing a sole source provider contract pursuant to N.J.S.A. 40A:11-5(1)(DD) for propriety software maintenance with Edmunds & Associates, Inc. for the 2025 year in an amount not to exceed \$27,275.10
- 25-44 Authorizing the Tax Assessor to file and settle tax appeals at the County Tax Board for the 2025 year
- 25-45 Authorizing the Borough of South Plainfield Police Department to participate during 2025 in the Defense Logistics Agency, Law Enforcement Support Office 1033 Program to acquire excess Department of Defense Equipment
- 25-46 Authorizing the Teamsters Local Union No. 469 to utilize the Somerset County Cooperative for the purchase of uniforms through Flemington Department Store located in Flemington, NJ
- 25-47 Authorizing the prepayment of certain items for 2025
- 25-48 Reiterating the Borough's purchasing policy pursuant to N.J.S.A. 40A:11-3
- 25-49 Authorizing the ESCNJ Cooperative purchase of a salt spreader for an F-450 Mason Dump truck from A&K Equipment Co. in an amount not to exceed \$8,875.56
- 25-50 Authorizing the Borough of South Plainfield to execute a Memorandum of Understanding with the County of Middlesex for the use of special equipment
- 25-51 Authorizing the appointment of Michael Pellegrino to the position of Fire Official effective January 2, 2025 with the annual salary of \$106,730.00
- 25-52 Authorizing the appointment of Michael Pellegrino to the position of Fire Subcode Official effective January 2, 2025 with the annual salary of \$9,270.00
- 25-53 Authorizing rates for the South Plainfield Legends Camp for 2025
- 25-54 Authorizing rates for use of the South Plainfield Community Pool for 2025
- 25-55 Authorizing community pool, summer parks, and Legends Camp employee rates for South Plainfield for 2025
- 25-56 Authorizing the appointment of Michael Califano to the position of fulltime Building Inspector effective January 7, 2025 at the annual salary of \$87,236.18
- 25-57 Authorizing the appointment of Michael Califano to the position of parttime Mechanical Inspector effective January 7, 2025 at the annual salary of \$7,956.75
- 25-58 Accepting the resignation of Justin Ditmars as a full-time Supervising Mechanic, and authorizing the appointment of Justin Ditmars as a part-time Supervising Mechanic at the hourly rate of \$45.78 effective January 7, 2025

12. EXECUTIVE SESSION

Exec #25-59 Authorize the entering into Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Ch. 231 for the following item(s):

- Litigation – Middlesex County JIF
- Personnel – Greg Yates, DPW
- Legal – COAH
- Legal – Middlesex Water

13. PUBLIC COMMENTS

14. ADJOURNMENT